

Arlington Historic District Commissions

August 23, 2012
Whittemore Robbins House

FINAL & APPROVED MINUTES

Commissioners

Present: D. Baldwin, J. Black, B. Cohen, S. Makowka, M. Penzenik, T. Smurzynski, J. Worden

Commissioners

Not Present: J. Cummings, D. Levy, M. Logan, J. Nyberg,

Guests:

J. Constantine, P. Seitz, S. Hirani, L. Kaplan C. Kowalski, G. Harrell, D. Poulos,
A. Fischer

1. **AHDC Meeting Opened at 8:05pm.** B. Cohen opened the meeting in the absence of S. Makowka after Communications. S. Makowka took over as chair at 8:17pm
2. **Appointment of alternate Commissioners:** Avon Place – B. Cohen, S. Makowka, T. Smurzynski; Pleasant Street – S. Makowka, T. Smurzynski. Jason/Gray – B. Cohen, S. Makowka, T. Smurzynski
3. **Approval of draft minutes from July 26, 2012 meeting.** D. Baldwin moved approval of minutes, seconded by T. Smurzynski, unanimous approval
4. **Communications**
 - a. Email re: window replacements at 52-54 Westminster Ave.
 - b. Email from Town re: Open Meeting Laws and Committee Memberships
 - c. Email re: garage resubmittal for 26 Academy Street in September
 - d. Memo from Town Manager regarding Permit Extension Legislation. S. Makowka said it is a law passed by the state that automatically extends any permit for a period of four years from when they would have expired
 - e. B. Cohen has been in communication with 108 Pleasant Street regarding renovations and painting
5. **New Business**

Hearings (typically last around 20 minutes per application) 8:20pm

 - a. **Discussion re: Solar Panel installations in local historic districts.** Jeffrey Constantine, Director of Operations for SolarFlair introduced his company to the Commissioners. SolarFlair is working with the Town of Arlington and the State to bring clean energy solutions to local property owners. D. Baldwin has attended the meetings held in Town.
 - b. **Continuation of Formal Hearing re: 10 Avon Place for second floor porch renovations.** A. Fischer presented drawings based on a historic photograph of the property showing the intersection with top posts. The railing will meet the post, and then curve down; the corners will be 42" and railing height runs 36". Baluster will be 3.5" on center with 2.5 spacing. B. Cohen moved approval to accept proposal of rebuilding of railing at 10 Avon Place with proposed railing as specified. Seconded by J. Worden with discussion about the cap on the top of the post. Copper suggested for top. Motion to specify railing height of 36" at lower part to replicate the original conditions and option by applicant to place copper

cap on top of the post. B. Cohen amended proposal to specify 36" height and installation of copper cap if desired by applicant. Approved unanimously. M. Penzenik and T. Smurzynski abstained due to having not attended prior parts of the continued hearing. Monitor appointed B. Cohen

- c. Formal Hearing re: 23 Maple Street for renovations to front entryway and porch. C. Kowalski presented plans and photos of existing conditions. Sheet #11 is trying to duplicate historic photograph. Discussion because the front doors shown on the drawings do not accurately reflect the current conditions and the plan is to "refurbish front doors". Changes:

- 1) On #1, proposed flat rubber roofing for side porch and front porch.
- 2) On #11, front and side porches install new decking, wood gutter, lead coated copper downspouts, trim and brackets and posts, railings as shown in drawings provided. Because not specified in plans, confirm that all elements will be wood, not pressure treated wood, consistent with guidelines. Note that under porch diagonal lattice panels were original so new lattice will match the original conditions.
- 3) On #10, Double front door and single rear door on rear porch to be existing ones that will be restored
- 4) #9 New base flashing at porch roof
- 5) #15 Prep, prime, paint and restoration of existing fire escape

S. Makowka asked about drip-edge on edge of rubber roof. He would like to request black so it disappears or copper so it weathers over time. Detail on roof to be approved by monitor prior to installation.

B. Cohen moved approval of renovations to porch as specified in drawings and as amended in minutes and as specified for items, 1, 11, 9, 10 and 15 and that item 10 specify that door, transom and frame will be restored not as shown on drawings which are not accurate. Also on #15 fire escape will be restored as well which is not specified on drawings. All materials will comply with Commission guidelines. Monitor shall review contract and review final details prior to installation. Seconded by J. Worden. Unanimous approval. S. Makowka will continue as monitor

- d. Formal Hearing re: 156 Pleasant Street for window changes. P. Seitz presented. Lower windows have no muntins and are original to house. Casements or stationary and pegged in from the outside. She went to Boston Sash who can exactly match wood, double glazed with fillers. They'll all match when operable or not. S. Makowka noted that this is different from a typical replacement in that original sashes, muntins, all being replicated exactly to match existing conditions with one change that it is a double instead of single glazed window. Casework remaining and not being touched at all. These are only on first floor, front and sides – 12 lower and 12 upper divided light windows. 6 square divided lights regardless of width of window. Lower ones single pane. Wood will be mahogany. B. Cohen moved approval of replacement of windows with exactly matching windows, except for double glazed, as specified in application and associated shop drawings. Seconded by J. Worden. Approved unanimously. Monitor appointed M. Penzenik
- e. Formal Hearing re: 47 Irving Street for an addition. M. Penzenik recused herself and moved to present information. Proposing small addition on left side of house. Drawings showed existing and proposed. Page 4 shows dimensions for addition. Expanding entryway on back and adding bay. The back of house is not viewable from Academy St. Owner had original drawings of house. West elevation on page 8 shows nook. Existing porch being tucked in behind bay. Foundation of house now is stone and will be duplicating this in new

areas. Bay on East side being replicated – clapboard size, spacing, window details. Clapboard siding and existing conditions to match new details. Asphalt shingles on roof. New windows to match existing windows to meet Commission guidelines. Historically correct subsill on windows. Boiler vent to be moved. B. Cohen moved approval of addition as proposed on documentation as presented. Seconded by J. Worden. Unanimous approval. Monitor appointed B. Cohen

- f. Informal Hearing re: 119 Pleasant Street for fire escape and stair installations. M. Penzenik questioned level of detail of drawings. Applicant was required to engage engineer to create drawings to specify these sections of the code. B. Cohen argued that due to the safety concern we should consider a 10 day certificate. The existing front porch has metal railing at edge of roofline that goes all the way around. Decorative more than anything else. System on front left hand side of house. Separate railing system on rear of house. One if seen from Oak Knoll and one from Pleasant Street – one on back is minimally visible. S. Makowka said he wishes that on front of the house there was something to do so that it was less visible from Pleasant Street on the side. There were no stairs shown at two doors on rear which need stairs. Proposed stairs are wood with a landing to meet fire egress codes. The stair platform will be 42". Proposed stairs will stick out further than existing stairs on front. J. Worden proposed stairs come out sideways from the building. Discussion about back stairs. Front one should return and be finished consistent with approved stair at 11 Wellington Street, final drawings to be approved by monitor prior to installation. S. Makowka moved that the Commission find proposed project eligible for 10 day certificate pursuant to safety requirement by Town to meet safety code issues making it appropriate. Seconded by B. Cohen. Unanimous approval. S. Makowka moved that subject to 10 day notice period we approve with changes: alteration of staircase at front left of house such that it extends along house in straight run towards rear as handwritten on supplied drawings 2) that wooden staircase on front of house be turned along the side of the house, made of wood, railings to meet requirements of design guidelines and that both staircases have design elements consistent with building at 11 Wellington Street, 3) that new stairs in fire escape to have final approval of design by monitor prior to installation, with monitor having discretion to modify design as required by building code if necessary. Seconded by B. Cohen. Unanimous approval. Monitors appointed M. Penzenik and D. Baldwin.

6. Other Business

- a. Preservation Loan Program Update – No Update
- b. Outreach to Neighborhoods & Realtors – Brochure being done for Town Day and Mailing
- c. Update of Project List by Commissioners – No Update

7. OPEN FORUM

Any matter presented for consideration of the Commission shall neither be acted upon, nor a formal decision made the night of the presentation (No matters presented)

8. REVIEW OF PROJECTS (See project list below)

Project List:

1. 11 Westmoreland Avenue (Caruso 01-12M) 6/02 – Cohen-COA
2. 79 Crescent Hill (Moore, 04-5G) – Cohen-CONA
3. 75 Westminster Ave. (Dressler, 05-06M) – Makowka – COA
4. 175 Lowell Street (Erickson for Hill, 05-07M) – Cohen – COA
5. 15 Montague Street (Barkans, 05-08M) – Cohen – CONA
6. 105 Westminster Ave. (Orrigo – 05-27M) – Cohen – COA
7. 203 Lowell Street (Salocks & Stafford – 06-20M) – Potter – COA
8. 123 Westminster Ave. (Urgotis – 06-26M) – Makowka – CONA (Front Steps)
9. 152b Pleasant St. (Cury – 07-16P) – Worden – COA (Fence)

10. 10 Montague St. (Jirak – 07-20M) – Makowka – CONA (Fence Replacement)
11. 3 Westmoreland Ave. (Canty – 07-23M) – Makowka – CONA (Roof & Light)
12. 246 Pleasant St. (Eykamp – 07-48P) – Makowka – CONA (Windows)
13. 149 Pleasant St. (Alberto – 07-53P) – Penzenik – COA (Porch Windows)
14. 23 Maple St. (Town of Arl. – 07-55P) – Makowka – COA (Trim, Siding, Vestibule, Windows)
15. 170 Pleasant St. (Gillis/Kelly – 07-56P) – Cohen – COA (Basement Windows)
16. 72 Westminster Ave. (Colman – 08-01M) – Cohen – COA (Front Porch)
17. 54 Jason Street (Zaphiris – 08-7P) – Makowka – CONA (Front Stairs, Step & Landing)
18. 34 Jason Street (Szymanski – 08-09P) – Makowka – CONA (Deck on Rear)
19. 26 Academy Street (Wright – 08-19P) – Cohen – COA (Deck, Landscaping)
20. 274-276 Broadway (Galvin -08-20B) – Makowka - CONA (Gutters, Roof)
21. 754 Mass. Ave. (Vorlicek – 08-31J) – Worden – COA (Handicap Lift, Stairs, Entry, Door)
22. 193 Westminster Ave. (Pemsler – 08-33M) – Cohen – COA (porch, siding removal, stairs)
23. 175 Pleasant Street (Lucchese – 08-34P) – Penzenik – COA (fence)
24. 204-206 Pleasant St. (English – 08-35P) – Penzenik – COA (windows, doorway, siding removal)
25. 87 Pleasant St. (Calvert - 08-40P) – Makowka – CONA (porch deck & railings)
26. 21-23 Central St. (Mitchell/Dyer – 08-44C) – Makowka- COA (rear addition, stair, landing, roof)
27. 393-395 Mass. Ave. (Barkan – 08-45B) – Makowka - 10 Day COA (Shutters)
28. 14 Westmoreland Ave. (Leveille – 08-48M) – Makowka – CONA (Retaining Wall)
29. 25 Avon Place (Smith – 09-02A) – Cohen – COA (Solar Panels)
30. 187 Pleasant Street (Fox – 09-03P) – Levy – COA (Window Removal, Rear Addition)
31. 30 Jason Street (Mallio – 09-04J) – Makowka – CONA (Window Replacement)
32. 81 Westminster Ave. (Lemire – 09-06M) – Makowka – CONA (Windows)
33. 184 Westminster Ave. (Kahn – 09-10M) – Makowka – COA (Roof)
34. 215 Pleasant Street (Gruber – 09-11P – Levy – COA (Shed)
35. 160 Westminster Ave. (Jackson – 09-12M) – Makowka – COA (Addition Revision)
36. 156 Westminster Ave. (LaFleur/Ehlert – 09-13M) – Makowka – CONA (Driveway, Steps, Landing)
37. 179 Westminster (Cerundolo – 09-20M) – Cohen – COA (Porch, Trim, Siding Removal)
38. 203 Lowell Street (Salocks/Stafford – 09-22M) – Makowka – COA (Addition)
39. 37 Jason Street (Lees – 09-24J) – Cohen – COA (Deck)
40. 74 Pleasant Street (St Johns – 09-25P) – Worden – COA (Sign & lighting)
41. 86 Pleasant Street (Coyner – 09-26P) – Makowka – 10 Day COA (shutters)
42. 16 Central Street (Piechota -09-28C) – Makowka – CONA (Roof)
43. 79 Crescent Hill Ave. (Diaz – 09-31M) – Makowka – COA (door removal, stoop, window)
44. 35 Central Street (Budne – 09-38C) – Makowka – CONA (Porch-Chimney-Cap)
45. 204 Pleasant Street (Sirah RT – 09-39P) – Penzenik – COA (Rear Façade Changes)
46. 147 Lowell Street (Nyberg – 09-41M) – Smurzynski – COA (Deck)
47. 23 Jason Street (Leary – 09-42J) – Makowka – CONA (Roof)
48. 148-152 Pleasant Street (White – 09-44P) – Makowka – CONA (Clapboard Siding Repair)
49. 10 Montague Street (Jirak – 09-46M) – Makowka – CONA (Garage Deck Demolition)
50. 18 Central Street (Berlinski – 09-47C) – Makowka – CONA (Roof)
51. 17 Russell Street (Makowka – 09-48R) – Cohen – COA (Front Door Window)
52. 109 Westminster Ave. (Rines/Pascale – 10-03M) – Makowka – COA (Porch)
53. 174 Westminster Ave. (Landwehr/Szaraz – 10-06M) – Makowka – CONA (Wood Window Repair)
54. 10 Montague Street (Jirak – 10-07M) – Makowka – COA (Railings)
55. 174 Westminster Ave. (Bush/Sheldon – 10-09M) – Makowka – CONA (Gutters)
56. 100 Pleasant Street (Shiffman – 10-10P) – Makowka - CONA (Roof)
57. 45 Jason Street (Hamilton – 10-10J) – Makowka – CONA (Roof)
58. 187 Pleasant Street (Fox – 10-11P) – Makowka – CONA (Gutters, Siding, Woodwork, Trim)

59. 23 Maple Street (Town of Arl. – 10-13P) – Makowka – CONA (Door)
60. 17 Russell Street (Makowka/Spring – 10-14R) – Cohen – COA (Railing)
61. 215 Pleasant Street (Gruber – 10-15P) – Penzenik – COA (Garage Door)
62. 215 Pleasant Street (Gruber – 10-20P) – Makowka – CONA (Roof)
63. 193 Westminster (Pemsler – 10-21M) – Cohen – COA (Windows, Siding)
64. 30 Jason Street (Mallio – 10-24J) – Makowka – CONA (Porch-Steps)
65. 114 Westminster Ave. (Metzger – 10-28M) – Makowka – CONA (Shingles-Porch-Rafters)
66. 114 Westminster Ave. (Metzger – 10-29M) – Nyberg – COA (Windows)
67. 16 Avon Place (Capodanno – 10-31A) – Makowka – COA (Windows on Porch-Roof-Window)
68. 10 Jason Street (Young-Sullivan – 10-32J) – Cohen – COA (Chimney-Skylite)
69. 239 Pleasant Street (McKinnon – 10-33P) – Makowka – CONA (Roof)
70. 272 Broadway (Danieli-Crispin – 10-37B) – Makowka – CONA (Rear Door)
71. 123 Westminster Ave. (Urgotis – 10-38M) – Makowka – CONA (Porch Columns)
72. 272 Broadway (Danieli-Crispin – 10-39B) – Makowka – COA (Doors)
73. 272 Broadway (Danieli-Crispin – 10-40B) – Makowka – CONA (Windows)
74. 193 Westminster Ave. (Pemsler – 10-41M) – Cohen – COA (Siding Removal-Clapboard-Windows)
75. 3 Westmoreland Ave. (Canty-Eng – 10-42M) – Makowka – CONA (Window Sash)
76. 246 Pleasant Street (Eykamp – 10-43P) – Makowka – CONA (Windows)
77. 14 Westmoreland Ave. (Leveille – 10-45M) – Makowka – CONA (Vinyl Siding Removal-Shingle Repair on Areas Not Visible from Public View)
78. 22-24 Avon Place (Sayigh – 10-46A) – Makowka – CONA (Door Threshold)
79. 25 Elder Terrace (Hussain – 10-47M) – Makowka – CONA (Roof, Gutters, Down Spouts)
80. 52-54 Westminster Ave. (O'Shea – 10-49M) – Makowka – COA (Door)
81. 14 Westmoreland Ave. (Leveille – 10-51M) – Cohen – COA (Siding-Attic Windows)
82. 12 Elder Terrace (Folkers – 10-53M) – Cohen – COA (Garage)
83. 24 Jason Street (Smith-Towner – 10-54J) – Makowka – CONA (Stairs-Handrail)
84. 17 Pelham Terrace (Choi – 10-54P) – Makowka – COA (Chimney Removal)
85. 17 Pelham Terrace (Choi – 10-55P) – Makowka – CONA (Rear Door-Window-Skylights)
86. 125 Pleasant Street (Abate – 10-57P) – Makowka – CONA (Windows)
87. 160 Westminster Ave. (Jackson – 10-58M) – Makowka – CONA (Fence)
88. 1 Monadnock Road (Starks-Hopeman – 10-59P) – Makowka – CONA (Windows)
89. 7 Avon Place (Davidson – 10-60A) – Makowka – CONA (Window Repair)
90. 19 Westmoreland Ave. (Naar – 11-01M) – Makowka – CONA (Porch-Stairs-Rail-Trim)
91. 8 Wellington Street (Salvation Army – 11-02P) – Makowka – CONA (Roof)
92. 50 Westmoreland Ave. (Sessa – 11-04M) – Makowka – CONA (Shingles)
93. 215 Pleasant Street (Gruber – 11-05P) – Makowka – CONA (Garage Repair)
94. 187 Lowell Street (JK Construction – 11-06M) – Makowka/Cohen (New Construction)
95. 188-190 Westminster Ave. (Kokubo – 11-08M) – Penzenik – COA (Addition-Windows)
96. 69 Crescent Hill Ave. (Bush-Sheldon – 11-09M) – Makowka (Siding-Deck-Windows)
97. 114 Westminster Ave. (Fleming-Metzger – 11-10M) – Makowka – CONA (Rear Deck)
98. 163 Pleasant Street (Davidson – 11-11P) – Makowka – CONA (Fascia Board-Rafter Rails)
99. 157 Lowell Street (Stevens – 11-12M) – Makowka – CONA (Railing)
100. 69 Crescent Hill Ave. (Bush-Sheldon – 11-13M) – Nyberg – COA (Shingles/Clapboard)
101. 44 Academy Street (Gevalt/Bachrach -11-21P) – Penzenik – COA (Shed)
102. 35 Jason Street (Lynch – 11-22J) – Makowka – COA (Rear Deck and Addition)
103. 35 Central Street (Budne – 11-24C) – Makowka – CONA (Rails-Stairs-Porch)
104. 21 Montague Street (Elwell/Nemec – 11-25M) – Makowka – CONA (Fascia-Porch-Rail)
105. 33 Russell Street (Littlewood – 11-26R) – Makowka – CONA (Porch-Gutters-Clapboards)
106. 60 Pleasant St., Unit 513 (Engels – 11-28P) – Makowka – CONA (Windows)
107. 157 Lowell Street (Stevens – 11-32M) – Makowka – CONA (Fence)
108. 187 Lowell Street (Nyberg – 11-33M) – Makowka-Cohen – COA (New Construction)

109. 60 Pleasant Street (Condo Assoc – 11-34P) – Makowka – CONA (Balconies-Facades) –
110. 23-29 Academy Street (Chiccarelli-Benn – 11-35P) – Makowka – CONA (Fence)
111. 111 Pleasant Street (Fredieu – 11-36P) – Makowka – CONA (Roof-Downspouts-Gutters-Foundation)
112. 20 Russell Street, #1 (Briggs – 11-37R) – Makowka – CONA (Windows)
113. 100 Pleasant St. #31 (Greenfield – 11-38P) – Makowka – CONA (Windows)
114. 170 Pleasant Street (Gillis-Kelly – 11-39P) – Levy – COA (Basement Windows)
115. 19 Jason Street (Dargon-Green – 11-40J) – Cohen – COA (Rear Deck-Stairway-Rails on Front)
116. 160 Westminster Ave. (Jackson – 11-41M) – Nyberg – 10 Day COA (Shed)
117. 252 Pleasant Street (Schweich – 11-42P) – Nyberg – 10 Day COA (Walls) – Remove Per J. Worden
118. 734 Mass. Ave. (Davidson – 11-43P) – Makowka – CONA (Siding-Corner Boards)
119. 742 Mass. Ave. (Davidson – 11-44J) – Makowka – CONA (Facia)
120. 201 Pleasant Street (Kantor – 11-45P) – Makowka – CONA (Eaves-Sills-Facia)
121. 52-54 Westminster Ave. (O'Shea – 11-46M) – Makowka – CONA (Rear Deck/Porch)
122. 19 Academy Street (Masonic Lodge – 11-47P) – Makowka – CONA (Ramp on Rear)
123. 32 Academy Street (Chasteen – 11-48P) – Makowka – CONA (Windows on Rear)
124. 111 Pleasant Street (Frideau – 11-49) – Nyberg – COA (Fence)
125. 161 Westminster Ave. (Lancelotta – 11-50M) – Black – COA (Gutters)
126. 187 Westminster Ave. (Danaher-Obrien – 11-51M) – Makowka – CONA (Roof)
127. 187 Lowell Street (Grinnell – 11-52M) – Makowka – 10 Day COA (Door and Windows)
128. 100 Pleasant Street (Addison Corner Condo – 11-54P) – Makowka – CONA (roof)
129. 23 Jason Street (Leary – 11-55J) – Makowka – CONA (Roof)
130. 82 Westminster Ave. (Ivers – 12-01M) – Makowka – CONA (Storm Windows)
131. 204 Pleasant Street (English – 12-02P **DENIAL**) – Makowka (Address Marker/Wall)
132. 20 Russell Terrace (Ulin – 12-03R) – Makowka – CONA (Fascia & Trim)
133. 30-32 Jason Street (Harris/Charest – 12-04J) – Makowka – CONA (Rear Deck/Stairs)
134. 10 Montague Street (Silverman/Stima – 12-05M) – COA (Deck Doors)
135. 55 Academy Street (Givertzman – 12-06P) – Nyberg – COA (Addition-Windows)
136. 30-32 Jason Street (Harris/Charest – 12-08J) – Makowka – CONA (Porch Repair)
137. 23 Water Street (Whitford – 12-09R) – Baldwin – COA (Rooftop Solar Panels)
138. 15-15A Avon Place (Burke – 12-10A) – Black/Nyberg – COA (Main House/Garage Demo/Carriage House Build)
139. 20 Russell Street #1 (Briggs – 12-11R) – Makowka – CONA (Rear Deck Not Visible)
140. 3 Westmoreland Ave. (Canty/Eng-12-12M) – Makowka – CONA (Wall)
141. 41 Crescent Hill Ave. (Mead – 12-13M) – Makowka – CONA (Roof)
142. 19 Maple Street (Hirani – 12-14P) – Makowka – CONA (Gutters)
143. 191 Lowell Street (Nyberg – 12-15M) – Makowka/Cohen – COA (Walls)
144. 21 Montague Street (Sparks – 12-16M) – Nyberg – COA (Window-Porch-Deck-Door)
145. 734 Mass. Ave. (Davidson – 12-17J) – Makowka – CONA (Windows)
146. 252 Pleasant Street (Schweich – 12-18P) – Makowka – CONA (Skylights)
147. 108 Pleasant Street (Yudowitz-Wild Acres – 12-19P) – Makowka - CONA (Denial-Ramp)
148. 108 Pleasant Street (Yudowitz-Wild Acres – 12-20P) – Makowka - CONA (Roof-Shingles-Gables)
149. 239 Pleasant Street (McKinnon – 12-21P) – Makowka - CONA (Trim)
150. 214R Pleasant Street (Bisher-Bernstein – 12-22P) Penzenik - COA (House Redesign)
151. 20 Russell Terrace (Ulin – 12-23R) – Makowka – CONA (A/C Replacement)
152. 14-16 Prescott Street (Bouboulis – 12-24R) – Makowka – CONA (Roof)
153. 30 Jason Street (Harris – 12-25J) – Makowka – CONA (Rear Windows)
154. 108 Pleasant Street (Yudowitz – 12-26P) – Makowka – CONA (Porch)
155. 252 Pleasant Street (Schweich – 12-27P) – Nyberg – COA (Windows-Decks&More)
156. 14 Jason Court (Stone – 12-28J) – Penzenik – COA (Front Vestibule)

- 157.** 272 Broadway (Danieli/Crispin – 12-29B) - Makowka – COA (Gutters)
- 158.** 66 Pleasant Street (Fraumeni – 12-30P – Makowka – CONA (Downspouts & Gutters)
- 159.** 10 Avon Place (Gnewuck – 12-31A) – Makowka – CONA (Shingles)
- 160.** 114 Westminster Ave. (Metzger/Fleming – 12-32M) – Makowka – CONA (Windows)
- 161.** 18 Wellington Street (Morrison – 12-33P) – Penzenik – COA (Gutters)
- 162.** 30 Jason Street (Harris – 12-34J) – Nyberg – COA (Window)
- 163.** 18 Russell Terrace (Johnecheck/Finlayson – 12-35R) – Makowka - CONA (Shed)
- 164.** 11 Wellington Street (Herold – 12-36P) – Makowka – CONA (Fence)

Meeting Adjourned 10:30pm